

HARBORWALK HOMEOWNERS ASSOCIATION

SUBMISSION APPLICATION FORM ~ Design Review Committee

Owner (Applicant)	
Property Address	

Contractor Information	
Contractor Name	
Phone	Email
Project Start Date	
Project End Date	

Modification of Addition Requesting (check all that apply)

- | | | |
|---|---|---|
| <input type="checkbox"/> Exterior Modifications | <input type="checkbox"/> New Construction | <input type="checkbox"/> Patio/Arbor/Deck |
| <input type="checkbox"/> Fence | <input type="checkbox"/> Ornamentation | <input type="checkbox"/> Vinyl Siding |
| <input type="checkbox"/> Landscaping | <input type="checkbox"/> Paint | <input type="checkbox"/> Roof/Shingle |

Description and Reason for Request

Is this request to a violation letter that was sent to you? Yes No

Please include with the submission if applicable:

- Attached acknowledge form (signed)
- Materials list of project
- Site plan showing location of hour (dimension from property line or other structures)
- Description of Project
- Illustration of drawing

Please provide submission to Design Review Committee member Frank Pavlovic by email at frankpav@centurytel.net or mail to the following address: Frank Pavlovic ,332 East Marina Parkway, Lorain, OH 44052.

FOR COMMITTEE USE ONLY	
Date Submission received	
<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Stipulations
<input type="checkbox"/> Denied	<input type="checkbox"/> Denied – Insufficient Information
NOTES	

OWNERS ACKNOWLEDGMENT:

I understand:

- that no work on this request shall commence until I have received approval from the Design Review Committee;
- any construction or alteration to the subject property prior to the approval of the Design Review Committee is strictly prohibited. If I have commenced or completed any construction or alteration to the subject property and any part of this application is denied, I may be required to return the subject property to its original condition at MY OWN EXPENSE. If I refuse to do so and the HOA incurs any legal fees related to my construction and/or application, I will reimburse the HOA for all such legal expenses;
- that any approval is contingent upon construction or alterations being completed in a neat and orderly manner;
- that any variation from the original application must be resubmitted for approval;
- the Applicant/Contractor acknowledges and agrees that the Design Review Committee and HOA assume no liability resulting from the approval or denial of any plans submitted. The Builder/Applicant agrees to grant the Association access to the property at any reasonable hour to inspect for compliance issues;
- it is the duty of the Owner and the Contractor employed by the Owner to determine that the proposed improvements are structurally, mechanically and otherwise safe. All proposed improvements must comply with city, county, state and local codes. I understand that applications for all required building permits are my responsibility; and
- all owners will be notified in writing once the request has been granted.

I certify that the above information is an accurate representation of the proposed improvements. I understand that the construction is not to begin until approval has been received from the Design Review Committee.

Signature of Owner/Applicant:

_____ Date: _____